

**Plum Borough School District
Facilities Committee Meeting Minutes
May, 2014**

Date: May 13, 2014

Time: 6:00 p.m.

Location: High School Board Room

Purpose: Discuss Facilities Matters for the Month of May, 2014

Committee Members Present: Mr. Zucco, Chairperson; Mrs. Stepnick, Mr. Tommarello, Committee Members

Board Members Present: Mr. St. Leger; Mr. Colella; Mrs. White; Mrs. Gallagher; Mr. Dowdell

Absent: Mr. McGough;

Administrative Representatives: Mr. Brewer

Aramark Representative: Mr. Bob Holleran, Facility Director

Construction Representatives: Mr. Dennis Russo, Russo Construction, Owner's Representative (absent)
Mr. Arnie Caffas, Pa Soil and Rock, District Engineer(absent)
Mr. Steve Ackerman, L.R. Kimball

I. Call Meeting to Order at 6:00pm

II. Citizen's Comments:

- A. On agenda Items
- B. On non-agenda items

No comments

III. Agenda Action Items:

1. Recommend approval of Use of Facilities Applications as attached.

Committee Recommendation: Move to approve to Public Agenda

2. Recommend approval of Construction invoices as attached.

Committee Recommendation: Move to approve to Public Agenda

3. Recommend approval of New Holiday Park Construction Change Orders as attached.

Committee Recommendation: Move to approve to Public Agenda

4. Recommend approval of Professional Engineering Services for new Holiday Park Elementary School to Tower Engineering in the amount of \$91,606.00.

Mr. Collela, Mrs. Stepnick, Mrs. Gallagher and Mr. Zucco all expressed opposition to this action.

Committee Recommendation: Table indefinitely

5. Recommend approval of Custodial Supplies to the following vendors:

VENDOR	AMOUNT
Central Poly Corporation	\$ 812.00
L.M. Colker Company, Inc.	\$ 96.00
Pitt Chemical & Sanitary Supply Co.	\$ 19,073.05
Ross Maintenance	\$ 587.40
TOTAL	\$ 20,568.45

Committee Recommendation: Move to approve to Public Agenda

6. Recommend approval of Lutz Tennis and Asphalt Co for High School Tennis Courts Resurfacing Project in the amount of \$22,840.00. This represents the lowest responsible bidder.

Committee Recommendation: Move to approve to Public Agenda

7. Recommend approval of Tuscano- Maher Inc. for High School Roof Restoration Project in the amount of \$ 297,500. This represents the lowest responsible bidder.

Committee Recommendation: Move to approve to Public Agenda

8. Recommend approval to reject all bids for District Lawn Maintenance and Sports Fields Lawn Maintenance due to bid opening irregularity.

Mr. Brewer explained that bids were opened initially at incorrect time; however the bid opened early ultimately was lowest bidder. Board could still award based on "service" scope of work.

9. Recommend approval of Pittsburgh Lawn Care LLC for District Lawn Maintenance in the Amount of \$ 790.00 per cut. This represents the lowest responsible quote for services.

Committee Recommendation: Move to approve to Public Agenda

10. Recommend approval of Pittsburgh Lawn Care LLC for Sports Fields Lawn Maintenance in the Amount of \$40.00 per cut. This represents the lowest responsible quote for services.

Mr. Holleran expressed reservations about changing contractor for specialized cutting of fields. The "low bid" award is same contactor that cuts district lawns.

Committee Recommendation: Table for now

IV. Informational Discussion Items:

1. District Construction Report by Mr. Russo.

In Mr. Russo's absence Dr. Glasspool handed out most recent HPES Report.

Project is "on time and on budget".

2. New Holiday Park by Mr. Ackerman.

Mr. Ackerman gave report:

Submittals on time, going well.

Dr. Glasspool asked Mr. Ackerman status of new "Feasability Study"

Mr. Ackerman said a "team" is being assembled and a "District Tour" needs scheduled for summer.

3. Bus Garage Facility update.

Dr. Glasspool said a Borough Real Estate Report is being assembled for an Executive Session.

Mr. Holleran said bus lot paving is needed AS@P due to large potholes that formed over winter that are not able to be cold patched .He also expressed concern about budget costs and liability issues with drivers walking in lot.

Dr. Glasspool said lot needs addressed sooner rather than later.

Mr. Holleran will get assessment of lot for further study.

Committee Recommendation: Move to approve to Public Agenda "Permission to advertise for Bus Lot Paving/Sealing"

V. New Business Roundtable

VI. Next Facilities Meeting: TBD

VII. Adjournment at 6:47pm